



School Nutrition Department
62 Oakland Road
Reading, MA 01867

Dear Parent or Guardian and Students of RMHS:

Welcome back for a new and exciting school year. Each of our schools offers school lunch and you can find the link to our NutriSlice menu app on the website at <https://www.Reading.k12.ma.us/Departments/Foodservice/>. Or, you may log directly into the menu app at <https://readingps.nutrislice.com/m/>. Please take a moment to review our part of the District website and see our allergy policy, charging policy, and other information.

All cafeterias have computerized registers and each student has a personalized account. All students are assigned a State ID number which is used to set up the account with MySchoolBucks.com. This is accessed by logging into **PlusPortals** and **clicking on the Demographics Tab to view the SASID number**. Please use this number to link to your child. Please remember that students are only allowed to borrow up to \$3.00 for a meal so pre-loading the account will ensure the student will have no issues with purchasing a lunch. The PIN Number assigned to your child is also located on **PlusPortals in the Demographics Tab**. Both numbers will stay the same for the entire time your child is in the Reading Public Schools as will the information on their account.

PAYMENT OPTIONS

- **On line payment.** To sign up Log into mySchoolBucks.com and register your children. To set up a new account, you will need the Student ID number (SASID) above for each of your children.

Parents, who have signed up for a MySchoolBucks account, will have the ability to print out a copy of their child's eating history report but only for the current school year. The system allows you to deposit money in to one or more of your children's accounts, set up automatic reminders for payment, and schedule emails to alert you of low balances. There is a fee of \$1.95 per transaction which is paid to the bank processing the transactions for MySchoolBucks.

- **Pay by check.** Checks are to be made payable to Reading School Nutrition Department. When sending in a prepayment in the form of a check, please include the student's entire name on the face of the check

- **Pay with cash.** When sending in a prepayment in the form of cash, please include the student's entire name & grade on the envelope.

Prices:

	Lunch-Full Price	Reduced Price	Bottle of Milk	Breakfast-Full Price	Reduced Price
High School:	\$3.00	\$.40	\$.65	\$1.75	\$.30

We also have a variety of a la carte snack options available at each school, daily. Please review, with each of your children, your own "rules" regarding the use of school lunch account money for these purchases. If you need any assistance with your child's account or their use of it, please do not hesitate to contact us. Students should know that you are NOT allowed to purchase a school lunch for another child on your school lunch account. If you need any assistance with your child's account or their use of it please do not hesitate to contact us.

If your student has qualified for free or reduced price meals, this information is securely contained within the system and the meal will be processed just as it is for all other students. There is no need to be concerned for a potentially uncomfortable situation for the student. If your child is reduced, please follow the method above to pre-pay for your child's meal. If you have not filled out a new application or received a letter, from our office, indicating that you are Directly Certified as Free or Reduced, please do so immediately as the deadline is September 22nd to allow us time to approve it by October 1st.

We are excited about feeding your child and we encourage you to contact us for any suggestions, questions or concerns at the School Nutrition Office at 781-942-9134.

Sincerely,

Kristin Morello, SNS
School Nutrition Director
Kristin.Morello@Reading.K12.ma.us

and

Edra Santos
RMHS Cafeteria Manager
Edra.Santos@Reading.K12.ma.us