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Reading Public Schools

Instilling a joy of learning and inspiring the innovative leaders of tomorrow

May 1, 2020

Dear Parents and Guardians,

First off, we hope this message finds all of you and your families healthy and able to maintain relative normalcy through routines and familiar activities during these extremely trying times. We are writing to supplement the communications you have received from our Superintendent, Dr. John Doherty. As your student has an identified health condition or disability and requires accommodations to support his/her learning, we want to ensure you understand how your student's 504 Plan will be implemented as we move into the next phase of distance learning.

All of your child's teachers are familiar with the accommodations specified in the written section 504 plan. As your child's teachers plan remote learning activities, identified accommodations appropriate for the activity demands are applicable, meaning, parents/guardians should feel free to use and apply the stated accommodations as you work with or oversee the school work your child is completing at home.

If you have any questions or concerns about your student's ability to access the work/assignments provided to them, we ask that you contact the individual teacher first, so that you may resolve the issue with the individual most knowledgeable about the instructional plan/activity goals/objectives. Should there be a need for additional input and insight to support your student, please contact Ms. Leveque or your 504 liaison and they will be happy to assist.

Lastly, if your student's 504 Plan dates indicate a plan end date or review date during the months of March and April, please understand that under normal circumstances we would typically review these plans within a year's time to ensure there is a formal 'check in' time to review and update the accommodations, if necessary, to support your child's learning. However, these 'annual' reviews are not a regulatory requirement, meaning that until a 504 plan is reviewed, it remains in effect. With the announcement of the school closure through the end of the school year, 504 teams will begin rescheduling meetings that were missed or those that need to be scheduled. Thank you for your patience and flexibility.

On May 4 at 3:00 we will be offering a virtual training for parents on what to expect during IEP and 504 meetings during the closure. This will focus on how the meetings will be run during this time. Click [here](#) to join this meeting.

Thank you for your patience and cooperation as we navigate what can only be described as “unprecedented times.”

Take care, stay healthy, and let us know how we may help you and your family navigate this new way of learning.

Sincerely,

Jennifer Stys
Director of Student Support

Allison Wright
Assistant Director of Student Support