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J. Warren Killam School

A T.R.R.F.C.C. Place to Be!

March 17, 2021

Dear Kindergarten Families,

It has certainly been a different year, but we have been so thrilled with having our kindergarteners in the building each week. It has been wonderful to see their growth from week to week! I am writing this letter because I realize you have never experienced our typical arrival and dismissal routines and I wanted to share with you what it looks like at Killam. As you know, beginning April 5th, we will have all our classes back on campus. Kindergarteners will be in person Monday-Friday. The only exception is the fully remote half-day kindergarten class. This date also brings an increase in traffic and families on-site, so our safety routines matter even more.

For families in our full-day program, you are welcome to use the rolling car drop-off in the mornings. Due to the time difference for the half-day kindergarten, the rolling car drop-off is not an option. Most K-2nd grade families do not participate in the rolling car drop-off as they like to walk their children to the classroom door. I still highly recommend this practice both for the added time with your child and for the additional eyes you have on your child before school. In order to participate in the rolling car drop-off, your child needs to be able to independently exit the car. If you are someone who likes to help your child out in the mornings and give them a final hug, we ask that you park and walk your child to the classroom door.

Regardless of whether your child is in full-day or half-day, here are some general safety guidelines.

ALWAYS

1. All students enter and exit from their external classroom doors. This is the same door your child has been using this year.
2. All cars need to be parked along Charles Street, Haverhill Street, or the surrounding neighborhoods. The driveway parking spots are for staff and visitors staying for an extended period of time in the building.
3. There is no idling on school property.
4. The sidewalk along the school entrance is a live fire lane. Cars cannot park or idle there.
5. Our school will remain closed to visitors. In a continued effort to slow the spread by keeping our students with their peers and teachers, we ask all visitors/guardians to ring the front doorbell. A member of the office staff will ask you to remain outside the entrance as we help

you with your request.

6. If your child will be absent, call our absentee line 24 hours-a-day at 781-944-7831, option 2. Please state your child's name, classroom teacher, and reason for absence. We will continue with our COVID tracing protocols so please inform us if the illness is COVID related.

ARRIVAL

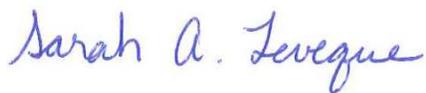
7. Rolling car drop-off begins at 8:10 am.
8. For rolling car drop-off, cars pull all the way up the driveway, parents remain in cars, and students exit from the passenger side of the vehicle.
9. Stay in the rolling car line; do not pass vehicles or buses once your child exits the vehicle.
10. There is a right hand only turn at the end of the driveway onto Charles Street during arrival.

DISMISSAL

11. The driveway is closed 15 minutes before and after dismissal (2:30-3pm; 11:15-11:45 on Fridays), meaning no cars should be parking in or driving through the driveway at dismissal. We will have 400 students returning to school and we need to keep our driveway clear of moving vehicles. The exception to this are buses and vehicles with handicap plaques/accessibility.

Please share this information with anyone who may participate in arrival and dismissal at Killam. We appreciate your attention to the details and your help in keeping our students safe while on campus. It takes a village!

Thank you,



Sarah Leveque, Principal
J.W. Killam Elementary School